



Student Association of George Brown College

Board Of Director Opportunity – Election Posting Director of Education and Equity

Position Overview:

- The Director of Education and Equity:
 - advises the Board of Directors on educational issues based on complaints received at George Brown College and creates reports to advocate on those issues.
 - takes the lead on planning campaigns regarding student issues based on conversations with the Board and the Community Care Centre.
 - tracks and make recommendations to the Board of Directors on issues regarding equity and advocacy; and
 - is the main contact for the Canadian Federation of Students for the Student Association.

Term of Office: May 1, 2024 – April 30, 2025

Requirements for Office:

Must be enrolled full time throughout their term of office.

Duties according the Voting Director Accountability Manual:

Duties of Director Education and Equity

In Accordance with the *By-Law 4, Section 1, and Section 4,*

General Duties - Directors

1. Every Director in exercising their powers and discharging shall:

- a) act honestly and in good faith with a view to the best interests of the Corporation; and
- b) exercise the care, diligence, and skill that a reasonably prudent person would exercise in comparable circumstances.

Duties – Director of Education & Equity

4. Director of Education & Equity shall:

- a) Receive remuneration of \$17 per hour and meet the obligations of a 24-hour work week during their term of office.
- b) Perform all duties as outlined in the Voting Director’s Accountability Manual.



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Education & Equity:

1. In conjunction with the Academic Coordinators, assist with the recruitment, selection, and training of students to carry out appeals, and advocate for student academic rights on all campuses.
2. In conjunction with the Educational Centre Representative and the Community Care Centre, creates annual campaign plans to raise awareness concerning current student issues. To be included in the Executive annual plan and submitted by the Fall.
3. In conjunction with the Director of Communications & Internal, develops political and equity-based campaigns and creates advertising plans for advocacy and appeals services.
4. Track all student appeals, complaints and prepare a report each semester, to present to the education advisory group, Board of Directors and to the College. In addition, maintain awareness on all campuses regarding the areas of student complaints and appeals.
5. Review and recommend changes to the College academic / educational policies and seek input and suggestions from the Board.
6. Ensure the development and maintenance of an accessibility checklist and equity checklist to be applied to the corporation as a whole for the purpose of ensuring all activities, events, and initiatives of the corporation are safe, accessible, and equitable.

Campaign & Relationship Building:

7. Support the organization campaign plans and implement campaign activities and events on all campuses and the College student residence. Also, provide information to student groups on Student Association initiatives.
8. Establish positive working relationships with Coordinators, Chairs, Directors and Deans. 9. In coordination with Educational Centre Representatives, plan and implement program-based forums.

Board Accountability:

10. In conjunction with Director of Student Experience assist with training of the board members elected during the Fall By-Elections and shall be responsible for ensuring that all activities and endorsements of the Board reflect the anti- oppressive mandate of the corporation.
11. Provide written report on work and future work to Board of Directors monthly using the approved Board report template.



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12. Complete a transition report summarizing the year's deliverables, key contacts, and works in progress and present the report to the General Manager and incoming Directors of the same position during the mandatory transitional training.

13. Receive a remuneration of \$17 per hour by meeting the obligations of 24 hours work week, and is available to work in office, a minimum of 18 hours during regular office hours of the corporation on a consistent and predictable basis. The remaining hours reported through work plan, student engagement, and conferences.

**The remuneration shall be adjusted each year based on CPI increases.*

CFS & Committees:

14. Serve as the primary representative to the Canadian Federation of Students (CFS) and provide regular updates and information including, initiatives, activities, services, and campaigns of the Canadian Federation of Students to members and council Board.

- 15.
- a) Act as a Chair of the Education Advisory group and report to the executive committee.
 - b) Serve as a member of and actively participate in person and online in the Committee meetings or stated otherwise, Executive Committee, College Council Committee and Board Mediation Committee.
 - c) Serve as a member of and attend appropriate hiring committees.
 - d) Serve as a member of an ad hoc groups, and any other external committees as determined by the Board of Directors or Executive Committee.

How to apply for this position:

To apply to be the Director of Education and Equity fill out the nomination form at <https://www.studentassociation.ca/elections/> during the nomination period of **March 4-12, 2024.**

The position receives a remuneration of \$17 per hour for a 24-hour work week.

Student Association Vision:

Students are empowered to influence a just world.

Mission Statement:

We are the students of George Brown College committed to supporting each other in the struggle for student rights, the pursuit of quality education and the provision of services in a safe, accessible and equitable environment.