Board of Director Opportunity - Election Posting

Academic Faculty Representative (1) - Faculty of Community Services and Interdisciplinary Studies (CSIS)

Position Overview

The Academic Faculty Representative is an elected Non-Executive voting member of the Student Association of George Brown College (SAGBC) Board of Directors. The Representative communicates with and advocates for the students in the Academic Faculty they were elected to represent, informs students of the Association's events, activities, services and resources, and participates in the governance of the Association.

General Duties of Board Members

In accordance with By-law 4 and the Voting Directors' Accountability Manual (VDAM), all Board Members shall:

- Act honestly and in good faith with a view to the best interests of the Corporation.
- Exercise the care, diligence, and skill that a reasonably prudent person would exercise in comparable circumstances.
- Review the Association's bylaws, policies and procedures, including the VDAM and its Code of Conduct, and comply with them at all times.
- Complete all mandatory onboarding requirements and attend all mandatory training sessions during the SA orientation period. Board Members receive their honorarium payments, pro-rated if applicable, during any training or onboarding/orientation period.

Duties of the Academic Faculty Representative

Student Engagement and Leadership

- Communicate with and advocate for the students in the Academic Faculty they were elected to represent.
- Participate in two class talks per semester (in person and virtual).
- Inform students within their constituency of the Association's events, activities, services and resources, and connect them with relevant College services and resources.

Meetings and Governance

- Attend and participate at all Board and Members' meetings.
- Sit on at least one Standing Committee and attend all required meetings.
- Be prepared to provide updates and reports as needed at each Board, Committee or Members' meeting on the status of any agenda items falling within their area of responsibility.

Perform all duties described in the VDAM.

Term of Office and Remuneration

Term: Vacancy term from ratification of the election results to April 30, 2027.

Hours: Effective January 1, 2027, work no more than 32 hours per month in this position.

Remuneration: Until December 31, 2026, the existing $600 monthly honorarium and applicable duties, reporting and attendance requirements continue. Effective January 1, 2027, receive a fixed, monthly honorarium calculated based on 32 hours/month at the rate of the Ontario Minimum Wage plus $2.00/hour, less applicable deductions. The rate increases as the Ontario Minimum Wage increases.

Training: Each newly elected Director is expected to attend mandatory training within two weeks from the commencement of their term, in addition to the mandatory onboarding and orientation requirements set out above.

Candidate Eligibility and Conditions of Office

Candidates must meet all applicable requirements under By-law 3, By-law 12 and the governing election rules. Under the approved By-law 3, the following requirements apply to this Non-Executive position.

Membership and Legal Eligibility

- For the duration of the term, be a member of the Corporation in accordance with By-law 1; be at least 18 years of age as of the date of ratification; and be otherwise eligible to be a Director under the Canada Not-for-Profit Corporations Act. This includes not having been found incapable of handling property under the Substitute Decisions Act or the Mental Health Act, and not having an undischarged bankruptcy under the Bankruptcy and Insolvency Act.
- Be lawfully able to work and receive payment in Ontario as a Board Member of the Corporation.
- Be a member registered in a program in the Faculty of Community Services and Interdisciplinary Studies (CSIS) during the term.

Academic Standing

- Be currently enrolled and in good academic standing for their program at the College in order to be nominated, elected and/or appointed.

Conduct and Term Limits

- Not have been found guilty of serious misconduct of any kind following an investigation by the Association under the applicable Employment Human Resources Policy, the Board Mediation Committee, the Review Officer, or an investigator acting on their behalf. Serious misconduct includes discrimination or harassment; threats or violence of any kind; dishonest, intentional and/or bad faith misconduct; unlawful reprisals; and other misconduct determined to be serious by the investigating entity.
- Not have been disqualified as a candidate due to a finding of serious misconduct in an investigation in a Student Association election during the previous three years.
- Observe the maximum of three Board terms in total, whether consecutive or non-consecutive, and no more than two consecutive terms in an Executive position or two consecutive terms in a Non-Executive position.

Employment and Other Obligations

- Directors cannot be employed by the Corporation in any role during their term. Before taking office, resign from any such employment, and do not apply for or accept a new position of employment with the Corporation during the term. The role and duties of a Board Member are not considered employment for these prohibitions.

Academic Faculties Representatives employed by the College may serve but must declare their employment before the term begins and must:

- Excuse themselves from and not participate in any Board or Committee discussions or decisions in any way related to labour relations with the Union (OPSEU Local 557 or its successor), including collective bargaining, grievances or other labour relations matters.
- Not sit on the Collective Bargaining Committee or participate in any of its meetings, discussions, decisions or work.
- Not take an active role with the Union in any labour relations matter involving the College or the Corporation, whether as a Union Steward, a member of the Collective Bargaining Committee or any similar negotiating or labour relations committee, or otherwise.
- Carefully review and abide by the Directors' Code of Conduct, Conflict of Interest and Confidentiality Policies in the VDAM, and ensure that none of the Board's confidential information is improperly shared or disclosed in any manner to any third party outside the Board.

All Academic Faculties Representatives must also:

- Review and agree in writing to abide by the Directors' job descriptions and Code of Conduct. Signed agreements are collected during candidacy at the All Candidates Meeting for the election in which they are running.
- During the term, take no more than the mandatory full-time course load for their program.
- Before the term begins, receive the VDAM and declare any Corporation or College employment. Disclose on an ongoing basis all interests that might create an actual or perceived conflict of interest, including personal, financial or employment interests that could conflict with their duties as Directors.

Review the official nomination package for complete election requirements and required documentation.

Commitment to Equity and Representation

SAGBC is committed to fair, accessible and democratic student representation. Eligible students from diverse backgrounds and traditionally underrepresented communities are encouraged to run for election. For election details and nomination information, visit: elections.studentassociation.ca.