Notice to Study Permit Holders:

If you are a study permit holder and intend to run in an election for a full-time or part-time elected position within the SAGBC, please consider the following guidance to ensure eligibility and compliance with federal regulations. This form is intended to support your decision-making process, however we recommend that you consult a lawyer, paralegal or immigration consultant for specific guidance.

The Canada Revenue Agency (CRA) has determined that members of the Executive are employees in the course of their roles as Officers of the Student Association of George Brown College. As a result, any hours worked for the Student Association must comply with your status under your study permit.

The George Brown College International Centre may also be able to assist you in determining eligibility in this matter, you can find out more about their services at https://www.georgebrown.ca/international/current-students/international-student-advisors-contact.

You may also contact the SAGBC's Student Legal Counsel, William Reid (legal@sagbc.ca) or a lawyer, paralegal, or immigration consultant of your own choosing at your own expense. Please note that neither the SAGBC nor Mr. Reid is responsible for determining the eligibility of your employment status. It is solely your responsibility to ensure compliance with all IRCC regulations.

1. Eligibility for On-Campus Work Without a Work Permit

Study permit holders may work on campus without a work permit provided they:

- Hold a valid study permit, and
- Are enrolled as full-time students at George Brown College, or in less than a full-time course load in their final semester if required conditions are met.

While no specific limit is placed on on-campus work hours, Immigration, Refugees and Citizenship Canada (IRCC) mandates that academic success remains your primary focus during your period of study.

2. Social Insurance Number (SIN) Requirement

To work in any position, on or off campus, a Social Insurance Number (SIN) is required. Study permit holders must provide their SIN to their employer within three days of starting employment. A SIN may be applied for through Service Canada.

3. Off-Campus Work Limitations

IRCC places strict limits on the number of hours that international students may work off-campus. Full-time work is only allowed during scheduled breaks.

The Director of Communications and Internal and Director of Operations positions involve up to 28 hours of work per week and may include both on- and off-campus duties. Candidates are responsible for confirming that the hours and locations of their work comply with their individual study permit conditions and applicable IRCC requirements.

4. Consequences of Non-Compliance with IRCC Regulations

Failure to comply with IRCC's work and study permit regulations may have serious repercussions, including:

- Immediate Termination of Employment
- Study Permit Revocation
- Risk of Deportation
- Ineligibility for Future Work Permits

Acknowledgement

Having reviewed this information and obtained any necessary advice, I acknowledge my responsibility to assess my eligibility based on my study permit conditions. I understand that neither the SAGBC or its agents or employees, nor George Brown College is responsible for verifying my eligibility status or ensuring my compliance with IRCC regulations. I further acknowledge that I am not relying in any way on any such parties in making this determination.

_____ _____

Candidate's Name Date

Please return this form signed to the CRO with your nomination package.